

Supporting parents and carers of children with special educational needs



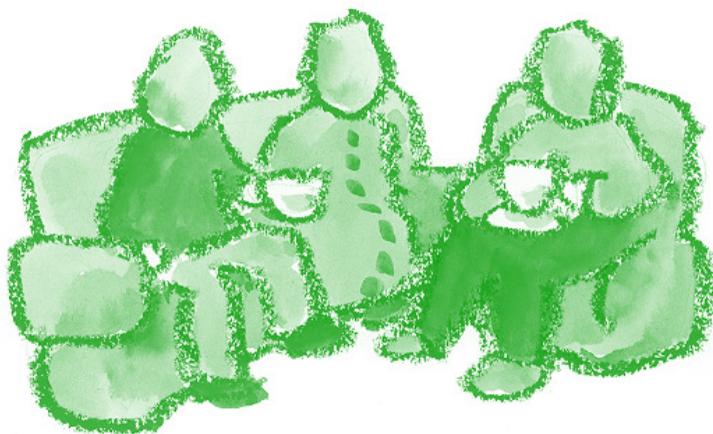
Norfolk Parent
Partnership

Independent Parental Supporter at Meetings

This booklet explains how we can help with meetings, including tribunals and exclusions



Our volunteer Independent Parental Supporters (IPSs) encourage parents and carers to be fully involved as partners in their child's education by working alongside them: explaining, supporting and enabling.



If you wish to speak to one of the staff who support our volunteers, please contact us at the Parent Partnership office on

01603 704070

An IPS can help to:

- ◆ Fill out forms
- ◆ Prepare paperwork
- ◆ Access relevant information
- ◆ Explain procedures.

and will:

- ◆ Give emotional and practical support at meetings
- ◆ Sit with parents and assist at meetings and hearings
- ◆ Enable parents to fully participate which may include speaking on behalf of the parent with their agreement
- ◆ Make notes on behalf of the parent.

An IPS will not:

- ◆ Give their personal opinion
- ◆ Act as a representative for a parent.

Booklets available for parents and carers of children with special educational needs

- ◆ Norfolk Parent Partnership
- ◆ Information and support for parents and carers
- ◆ The Independent Parental Supporter
- ◆ Helping Children in Early Years Settings
- ◆ Finding out about a school
- ◆ Helping children in school
- ◆ Statutory Assessment and Statements
- ◆ Working together to help your child
- ◆ Annual Reviews
- ◆ What if we cannot agree?
- ◆ Jargon Buster
- ◆ Useful Contacts (website only)
- ◆ Funding in mainstream school
- ◆ Exclusions from School
- ◆ Volunteers Needed
- ◆ Reading and Understanding your Child's Statement

If you would like this booklet in large print, audio, Braille, alternative format or in a different language, please contact us at Parent Partnership and we will do our best to help you.

For more information about anything in this booklet, or copies of any of the above titles please contact:

Norfolk Parent Partnership on

Tel: 01603 704070 Fax: 01603 704072

email: parent.partnership@norfolk.gov.uk

website: www.norfolkparentpartnership.org.uk

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